



City of Fort Atkinson  
City Clerk/Treasurer's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING  
IN PERSON AND VIA ZOOM  
TUESDAY, SEPTEMBER 21, 2021 – 7:00 PM  
CITY HALL – SECOND FLOOR**

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**AGENDA**

**1. CALL MEETING TO ORDER**

President Scherer called the meeting to order at 7:00 pm.

**2. ROLL CALL**

Present: Cm. Becker, Cm. Hartwick, Cm. Housley and President Scherer. Also present: City Manager, City Attorney (via Zoom), City Clerk/Treasurer, City Engineer and Wastewater Supervisor.

Excused absence: Cm. Johnson.

**3. PUBLIC HEARINGS - NONE**

**4. PUBLIC COMMENT - NONE**

**5. CONSENT AGENDA:**

- a) *Review and possible action relating to the minutes of the September 7, 2021 regular City Council meeting (Ebbert)*
- b) *Review and possible action relating to the minutes of the September 14, 2021 Plan Commission meeting (Ebbert)*
- c) *City Sewer, Water, and Stormwater Utility Financial Statements as of August 31, 2021 (Ebbert)*
- d) *Review and possible action relating to building, plumbing, and electrical permit report for August, 2021 (Juarez)*
- e) *Review and possible action relating to the City Clerk-issued License and Permit Report for August 2021 (Ebbert)*
- f) *Review and possible action relating to a Special Event: Fort Atkinson Area Chamber of Commerce 25<sup>th</sup> Annual Lighted Holiday Parade on November 13, 2021 (Ebbert)*

Cm. Hartwick moved, seconded by Cm. Becker to approve the Consent Agenda as listed, items 5.a. through 5.f. Motion carried.

**6. PETITIONS, REQUESTS, AND COMMUNICATIONS – NONE**

**7. RESOLUTIONS AND ORDINANCES:**

- a) Third/Final reading of an Ordinance to amend Sections 2-52(c) and 15.10.13(2) and to create Section 2-3 of the City of Fort Atkinson Municipal Code relating to allowing electronic participation at meetings by members of the City Council, Boards, Commissions, and Committees (LeMire)*

Cm. Housley moved, seconded by Cm. Hartwick to adopt the Ordinance amending Section 2-52(c) and 15.10.13(2) and to create Section 2-3 of the City of Fort Atkinson Municipal Code relating to allowing electronic participation at public meetings. Motion carried.

**8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:**

- a) City Manager's Report (LeMire)*

No action required.

**9. UNFINISHED BUSINESS**

- a) Review and possible action relating to the General Development Plan for the U-Haul Planned Unit Development project located at 1307/1309 High Street (PUD-2021-01) (Selle)*

Engineer Selle shared the PUD for the U-Haul location. The Plan Commission reviewed the request and recommended Council approval. Selle confirmed the existing restaurant will remain at their current site. The two other sites can serve as retail.

Cm. Becker moved, seconded by Cm. Housley to approve the General Development Plan for the U-Haul Planned Unit Development project located at 1307/1309 High Street, subject to the information included in the August 4, 2021 memo from Vandewalle and Associates, with the exceptions of items B.8. through B.10. Motion carried.

**10. NEW BUSINESS:**

- a) Review and possible action relating to an estimate from Century Fence Company for pavement markings for 2021 road construction projects for \$34,780 (Selle)*

Engineer Selle stated only one company responded to the request for bids. This same company performed the work on Rockwell Avenue in 2019.

Cm. Hartwick moved, seconded by Cm. Becker move to approve the contract with Century Fence Company for pavement markings for 2021 road construction projects for an estimated \$34,780. Motion carried.

- b) Review and possible action relating to the 2022 Recycling Grant Application to the Wisconsin Department of Natural Resources (Selle)*

Engineer Selle provided the annual report in regard to the recycling grant.

Cm. Becker moved, seconded by Cm. Hartwick to approve the 2022 Recycling Grant and authorize staff to sign and submit the application to the Wisconsin Department of Natural Resources. Motion carried.

*c) Review and possible action relating to a proposal from Tactical Athlete Health and Performance Institute, LLC for the City's participation in the Rebound program (LeMire)*  
Manager LeMire introduced the Rebound program which is designed to work with public safety employees following workers compensation injuries and returning them to work. The program would be available to employees, spouses and children.

Cm. Hartwick moved, seconded by Cm. Housley to approve the agreement with Tactical Athlete Health and Performance Institute, LLC, for the Rebound Program for a three-year term, subject to continued reimbursement of fees by LWMMI. Motion carried.

**11. MISCELLANEOUS – NONE**

**12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:**

*a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)*

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of verified claims and authorize payment. Motion carried.

**13. THE CITY COUNCIL MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(E) TO DELIBERATE OR NEGOTIATE THE PURCHASING OF PUBLIC PROPERTIES**

**14. THE CITY COUNCIL MAY CONTINUE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(C) TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY [6-MONTH REVIEW OF THE CITY MANAGER]**

Cm. Becker moved, seconded by Cm. Hartwick to adjourn into closed session pursuant to State Stat. §19.85(1)(e) to deliberate or negotiate the purchase of public properties and to remain in closed session pursuant to §19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction relating to the 6-month review of the City Manager. Motion carried unanimously.

**15. ADJOURNMENT**

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 9:18 pm.

Respectfully submitted  
Michelle Ebbert  
City Clerk/Treasurer/Finance Director